

Total UPSTREAM Nigeria Limited

Operator of the OML 130 Asset RC 321517

**Tender Opportunity for Provision of Freight Forwarding & Customs Clearance Services,
Contract No. EGI/C238/11**

1. Introduction

Total Upstream Nigeria Limited Egina Project hereby issues a tender opportunity to interested and reputable Contractors with competent and consideration to tender for the provision of Freight Forwarding and Customs Clearance Services.

2. Brief description of the work scope

Services to be provided shall include as a minimum the following:

A. International Services

- Freight Forwarding and Customs Clearance (import and export) by Air Freight from and to Europe, Asia, USA and Port-Harcourt and Lagos,
- Freight Forwarding and Customs Clearance (import and export) by Sea Freight from and to Europe, Asia, USA and Onne Port and Lagos, Nigeria.
- Liaison and co-ordination with statutory import and export regulators
- Liaising and co-ordination with Company's Marine Warranty Surveyors
- Pick-up, haulage of goods and equipment from Foreign Suppliers possible warehousing of goods and equipment, stuffing of containers as necessary and the shipping of goods and equipment.
- Material consolidation, packaging and marking at regional hubs,
- Operation of a Tracking and Tracing System to allow the follow-up of shipments (air and sea), providing statistics (daily, weekly, monthly) and lead times (estimated and actual).

B – in-Country Services

- Freight Forwarding and Customs Clearance (import and export) & express handling of Air Freight materials at Port-Harcourt and Lagos Airports.
- Freight Forwarding and Customs Clearance of Sea Freight materials at Lagos, Port Harcourt and Onne Sea Ports.
- Liaison and co-ordination with statutory import regulators.
- Haulage, possible warehousing, and delivery of imported goods and equipment to Company's facilities or those of Company's other contractors, and vice versa for any goods or equipment to be exported.
- The scrapping of transport frames, reels and the like.
- Operating a Tracking and Tracing System to allow the follow-up of shipments (air and sea), providing statistics (daily, weekly, and monthly) and lead times (estimated and actual).

The estimated commencement date for the provision of service is the second quarter of 2013.

3. Mandatory Requirements

- To be eligible for this tender exercise interested Contractors are required to be pre-qualified in the 3.08.10 Freight Forwarding / Logistics Management Services category in NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified suppliers in this category will receive an Invitation to Technical Tender (ITT).
- To determine if you are pre-qualified and view the product services category for which you are listed; open www.nipexng.com and access NJQS with your log in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
- If you are not listed in a product/service category and you are registered with DPR to do business, contact NipeX office at 30, Oyinkan Abayomi Street Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.
- To initiate the JQS pre-qualification process, access www.nipexng.com to download application form, make necessary payments and contact NipeX office for further action.
- To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system.

4. Nigerian Content

Company is committed to the promotion of the Nigerian Oil and Gas business in alignment with the Nigerian Content Act 2010 for the Nigerian Oil and Gas Industry Content Development. It is important that prospective bidders familiarize themselves and comply with the provisions of the Nigerian Oil & Gas Industry Content Development Act otherwise referred to as The Nigerian Content Act at the stage of bidding.

As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian oil and gas industry shall be consistent with the level set in the Schedule of the Prospective bidders shall comply with all the provisions of the Nigerian Content Act that relate to this contract which are covered in the Act.

Failure to fully comply with the Nigerian Content Act or demonstrate commitment to Nigerian Content Development Policy of the Nigerian Government shall result to disqualification from bidding for this contract.

During the bidding stage, Contractors shall:

a. Develop a Nigerian Content Plan (NCP), which shall explain the methodology of how it intends to comply with the requirements of the Act and how to achieve the set target(s) in the Schedule of Nigerian Oil & Gas Industry Content Development Act and any targets set by The Board. How it intends to give first consideration to services provided from within Nigeria, first consideration to goods manufactured in Nigeria and first considerations for employment and training of Nigerians in work programme. The NCP shall, consistent with the Act, demonstrate that Nigerian indigenous service companies have been given exclusive considerations to bid and execute work in land and swamp operating areas.

b. Demonstrate that entity is a Nigerian-registered company. Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2.3, 2.4, 2.5, etc) including company memorandum & article of association and other evidence of entity's incorporation, shareholding & ownership structure in Nigeria. Maximizing Nigerian Content is a key contract priority, therefore for foreign companies and multinationals in alliance with a local company, submit evidence that the local company is an indigenous company and the binding Agreement of the alliance duly signed by the CEO of both parties and stating the specific work scope to be performed by each member of the alliance.

c. Provide detailed description of the location of in-country committed facilities & infrastructure (assets, equipment, chemical storage facilities, laboratory, etc) in Nigeria to support this contract or submit a credible and verifiable plan towards setting-up to support this contract, evidence that 50% of all equipment deployed to work by multinational and international companies are owned by the local subsidiaries or submit a credible and verifiable plan towards compliance to these requirements. Submit the detailed description of facilities and infrastructure in Nigeria with evidence of ownership and location in-country.

d. Provide a project-specific training, man-hour budget, skill development and technology transfer plan for Nigerian personnel or indigenous business including evidence of past performance on training and development for Nigerians nationals & indigenous business. Plan for sponsorship of Nigerians to acquire competence and/or certification. Further development of local employees as professionals. Bidders would be requested to execute an enforceable MOA with Local Training Service Provider for the provision of training services in specific technical disciplines involved in the project.

e. All personnel positions (in junior and intermediate cadre) shall be staffed by Nigerian national employees. These include but not limited to Engineers, Technicians, Assistants, Administrators and other personnel required on the contract. Therefore, tenderer shall

provide evidence of contractor organization with personnel list by name, nationality and position nominated to on the contract.

f. Provide description of how bidder has given first considerations to the utilization of Nigerian resources (labour, raw materials & manufactured goods and services) in the execution of this contract.

5. Closing Date

Only Tenderers who are registered with NJQS Product/Category 3.08.10 as at 400pm. on Monday, 7th October, 2013 being the advertisement close date shall be invited to submit Technical Bids.

6. Additional Information

Tenderers eligible for this tender opportunity are expected to be pre-qualified in NJQS under the product/service category. All costs incurred in preparing and processing NJQS pre-qualification shall be for the account of tenderer. This advertisement shall neither be construed as any form of commitment on the part of TUPNI to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle pre-qualified companies to make any claims whatsoever, and/or seek any indemnity from TUPNI and or any of its partners by virtue of such companies having been pre-qualified in NJQS.

The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit technical tenders first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial offers. TUPNI

will communicate only with authorized officers of the pre-qualifying companies and not through individuals or Agents.

Management

TUPNI/Egina Manager

Total Upstream Nigeria Limited, Eko Towers,

P1415E Adetokunbo Ademola Street,

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Nigeria.

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